



Procedure SEMS 06.08

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PORT OF CORK
NOTICE TO MARINERS
NO. 1 OF 2025

REPORTING PROCEDURES, PILOTAGE INFORMATION AND PORT
INFORMATION FOR ALL VESSELS

National Maritime Reporting Requirements

General Requirements

Ships must notify port of destination, at least 24 hours in advance via SSI, as follows:

- (a) ship identification ;
- (b) port of destination;
- (c) estimated times of arrival and departure;
- (d) total number of persons on board;
- (e) Changes to ETA's must be updated to **Safe Seas Ireland (SSI)** and notified directly to the Port via the vessels agent.

This notification shall be made through Safe Seas Ireland (SSI). Vessels which cannot make use of SSI for these purposes, or any other purposes under the Regulations, due to its unavailability for technical reasons, should notify problems to the Marine Survey Office, whose contact details are provided at the end of this Notice, for a possible resolution, before alternative arrangements (use of telephone, fax, email or other electronic means) are made.

All vessels, with the exception of exempted vessels listed in the directive, must comply with Statutory Instrument No. 573 of 2010 which gives effect to Council Directive No. 2002/59/EC,

European Communities (Vessel Traffic Monitoring And Information System) Regulations, 2004.

Vessels failing to supply the required information through the "*Safe Seas Ireland*" system may be subject to inspections and alerts now made available for the next receiving EU port.

Port of Cork (local) Service and Reporting Procedures

For Agents working on behalf of a Master

- A. The port company operates an electronic vessel booking system. Bookings for commercial vessels must be undertaken via this system using an authorised agent or similar person.

Such agents will be set up on the system and shall be able to book using their registered details.

Agents who are not registered on this system should contact the Harbour Master's department to submit the required assurances and commercial details to enable them to receive access permissions. Contact may be made via: harbourmaster@portofcork.ie

Only in exceptional circumstances will bookings be taken manually and with the discretion of the Port Authority.

- B. Agents shall provide ETAs to shippingsupport@portofcork.ie as soon as practicable upon their engagement by the Master/Owner/Charterer. Generally not less than 72hrs, 48hrs or 24hrs, prior to arrival at the Pilot station or port limits.

For Masters

Masters are advised that the Port Operations Service, call sign "Cork Harbour Radio", maintains a twenty-four hour listening watch on VHF Channel 16, 14 & 12. **VHF Channel 12 is the primary working channel.**

The requirements of the Harbour Master will be made known via Port Operations. Whilst vessels are navigating in Cork Harbour, a watch must be kept on the Channel 12 at all times.

When within V.H.F. range (approx. 30 miles), E.T.A.s must be re-confirmed or amended by contacting Cork Harbour Radio on Channel 12 or Channel 14 (call sign "Cork Harbour Radio").

Messages on Cork Harbour Radio must be related to the movement and safety of ships within the Port area, and in emergency to the safety of persons. Messages of any other nature, or messages addressed to a third party cannot be handled.

The Port Operations Service is offered, and will be rendered only on the conditions that neither the Port of Cork nor any of its servants, agents or pilots shall be liable to any person whatsoever for loss or damage of any kind, howsoever caused or arising, whether as a result of non-availability of the service or information issued.

The Port of Cork Information guide for shipping and terminal facilities is available on the Port of Cork Company website <https://www.portofcork.ie/reports/#PoCCInfoManual>

Port Authority Contact Information

Shipping Support Manager

Email: shippingsupport@portofcork.ie

Phone: 021 4811380 / 086 1369337

Port Head Office:

Phone: +353 21 4273125

- Email: info@portofcork.ie
- or submit a detailed request under tab "contact us" on the Port of Cork website www.portofcork.ie

Port Operations:

- Phone 24hr +353 21 4811380
- VHF Channel 12
- Email: portoperations@portofcork.ie

Specific phone numbers and mail addresses for facilities under the control of the Port of Cork Company can be found on our website www.portofcork.ie

Pilotage

The requirement for pilotage services should be indicated on a vessels berth request. Pilotage may also be arranged using the contact information above.

. The limits of the **Port of Cork Company Pilotage District** are as follows:-

- (a) the outward limits consisting of the waters within an imaginary arc with radius of 9.65 kilometres drawn seawards from Roches Point;
- (b) The inward limits commencing at the Eamon de Valera Bridge and Michael Collins Bridge in the City of Cork.

Vessels Exempted From Compulsory Pilotage

- (a)
 - (i) Vessels owned by the state.
 - (ii) Pleasure craft, work vessels and sail training vessels less than 50m LOA
 - (iii) Fishing Vessels
 - (iv) Passenger vessels plying as such exclusively within the Pilotage District, provided that the Company is satisfied that the Master has the necessary local knowledge.
 - (v) Vessels of less than fifty tons Gross Tonnage (GT).
 - (vi) Vessels, the property of the Lighthouse Authority responsible for the care and maintenance of lighthouses in the state, so engaged.
 - (vii) Vessels, the property of or engaged by the Company.
- (b) Tugs, dredgers, sludge vessels, barges, and other similar craft may be exempt from compulsory pilotage if the Company is satisfied that the Master has the necessary local knowledge.
- (c) Notwithstanding the above the Harbour master may, at his sole discretion, direct the Master of an exempted vessel to engage the services of a licenced pilot if, in the opinion of the Harbour Master, such service is required for safety and/or navigational purposes

Compulsory Pilotage

Pilotage is compulsory within the Pilotage District as follows:

- (i) for all vessels within the limits of the “Compulsory Pilotage Area”, defined as follows:-

“that portion of the Pilotage District which lies above an imaginary line drawn from the clock tower Cobh (51°50.99N 008°17.42W) to Buoy No. 20 thence to the Spit Lighthouse thence to the east extreme point of Fort Mitchell and from the south side of Fort Mitchell to the Martello Tower at Ringaskiddy including the whole of the River Lee”.

Pilot Station No.3 – Cobh Roads
- (ii) for all vessels with an LOA greater than 130 metres within that portion of the Pilotage District which lies within an imaginary arc of radius 2.5 NM drawn seawards from Roches Point. Pilot Station No.2
- (iii) all loaded crude oil tankers must embark a pilot at station No.1, position 51°43.5N 008°15.0W

- (iv) Every vessel (other than an exempted vessel) while navigating in the pilotage district in which pilotage is compulsory for the purpose of entering, leaving, or making use of the port, shall be either
- (a) under the pilotage of a Licensed Pilot of the Company.
 - (b) under the pilotage of a master or chief mate possessing a P.E.C. for the district, who is bona fide acting as master or chief mate of the vessel.

NOTE: In the case of vessels with an overall length less than 130 metres, pilots will board outside Roches Point when required, and weather permitting, or at any point between the Harbour Entrance and the compulsory limits (Buoy No. 20). Masters should indicate their requirements when sending the E.T.A. message

General Requirements

1. Any vessel entering the jurisdiction of the Port of Cork Company must hold valid **P&I, and Hull & Machinery** insurance with a recognised Club/Company/Broker. All relevant required certification for trading vessels (passenger/cargo/tugs etc) should be valid and available for inspection at any time by the Harbour Master or representative of the Harbour Master.
2. Vessels about to leave or shift to/from a berth within the Port area should contact Port Operations VHF CH 12 at least one hour prior to leaving the berth and obtain the latest river and channel information. In co-ordinating the movements of vessels, it may, on occasions be necessary for the Harbour Master to require certain vessels to remain alongside the berth or to regulate the time of their entry into the Port.
3. The Master of the vessel must inform the Harbour Master whenever there is any deterioration in the status of critical navigation or propulsion machinery on the vessel. Such machinery/equipment is considered as main engines, bow thruster, steering gear, mooring and anchoring equipment, cargo handling equipment and navigational equipment.
4. Vessels carrying chemicals in bulk, vessels carrying LPG and Petroleum Class 1 and Class 2 in bulk must have an IMO Certificate of fitness or a certificate issued by a recognised classification society for the carriage of gas cargoes, chemical or petroleum cargoes.

With regard to these vessels, navigation will be subject to good visibility, no opposing traffic movements between Buoy R2 and the Upper Port Limits.

5. Vessels carrying hazardous cargoes, with an overall length of less than 110 metres, may anchor in the designated anchorage “A” upon receiving permission from Port Operations (Cork Harbour Radio, VHF channel 12). Anchorage positions are subject to sufficient space being available within the anchorage to allow for safe separation of anchored vessels. Vessels with an overall length greater than 110 metres, will be required to remain outside the Harbour until such time as they are proceeding to berth.

Declarations of Dangerous Goods: Information Requirements

A person offering for carriage dangerous or polluting goods, for any ship, of any size, must supply a declaration before the goods are taken on board, stating:

- the correct technical names of the dangerous or polluting goods,
- the UN numbers where they exist,
- the IMO hazard classes in accordance with the IMDG, IBC and IGC Codes,
- where appropriate, the class of the ship needed for Irradiated Nuclear Fuel (INF) cargoes as required under the IMO Code for the Safe Carriage of Irradiated Nuclear Fuel, Plutonium and high-Level Radioactive Wastes in Flasks on board Ships, and the address from which detailed information on the cargo may be obtained.

Any change to the above information thus declared must also be declared.

A person offering for carriage dangerous or polluting goods must also supply a declaration, in regard to substances referred to in Annex I to the MARPOL Convention, (oil, bitumen or tar) the safety data sheet detailing the physical / chemical characteristics of the products including, where applicable, their viscosity expressed at 50°C and their density at 15°C and the other data contained in the safety data sheet in accordance with IMO Resolution MSC.150(77).

The above declarations must also include the emergency numbers of the shipper or any other person or body in possession of information on the characteristics of the products and on the action to be taken in an emergency

Declarations are made on SSI (safe seas Ireland).

Marine Survey Office: Contact Details

The Marine Survey Office, Leeson Lane, Dublin 2,

tel: +353-(0)1-678 3400.

For general enquiries, please contact the Maritime Safety Policy Division,

tel: +353-(0)1-678 3418.

Written enquiries concerning Marine Notices should be addressed to:

Maritime Safety Directorate, Department of Transport, Leeson Lane, Dublin 2, Ireland, email: marinenotices@transport.ie

BY ORDER,

**CAPTAIN P. O'REGAN,
HARBOUR MASTER.**

**PORT OF CORK COMPANY
TIVOLI TERMINAL BUILDING
TIVOLI DOCKS AND INDUSTRIAL ESTATE
CORK.**